



*4 stars you
can trust*

Clarion Hotel Prague Old Town****

Conference offer 2018

Category

International four-star hotel, a member of Choice Hotels Int. group

Location of the hotel

Prague 1, in a quiet part of the historic centre near the Vltava river, Letná park and the Old Town Square. All famous Prague sights are only a few steps from the hotel, as well as Wenceslas Square.

Equipment

90 rooms and 3 suites. The rooms are equipped with bathroom, hair drier, mini bar, safe, IDD telephone, TV set with satellite and Pay TV, air-conditioning, iron, free Internet connectivity and electronic lock. There are non-smoking rooms and easy-access room adapted for wheelchairs.

Internet terminal for guests is in the hotel foyer, exchange service, free wi-fi connectivity in common areas, taxi service, secretary service, flower service, dry cleaners. Easy access to hotel and conference rooms.

Restaurant & Bar

Bar and Restaurant Benada offers fresh salads, baguettes, home-made sweets, hot and cold drinks and cocktails.

Meetings

We offer 3 conference rooms with different propositions and set up possibilities. It is well-arranged in the table in section "conference rooms". All conference rooms (except the Benadina one) are with daylight and possibility of dimming, wi-fi Internet connectivity, and all technical support.

Transport

The hotel is easy to reach from the main motorways. It is a thirty minutes car ride from the international airport Vaclav Havel. Transfers from the airport available using the hotel taxi service, public transport and the airport transport service.



Meeting rooms

Name						
	<i>Theatre</i>	<i>School</i>	<i>Block</i>	<i>U-shape</i>	<i>Standing</i>	<i>Banquet</i>
Meeting room RIVA	60	46	30	27	60	24
Meeting room BOHEMIA	30	12	15	12	20	8
Meeting room BENADINA	12	9	8	-	16	8

Technical equipment

Datap projector 3000ANSI	77 EUR	Sound system for speakers	212 EUR
Screen	25 EUR	Sound system presentation PPT	43 EUR
Flipchart incl. 20papers + fix	20 EUR	Cordless microphone	34 EUR
LCD 82cm	87 EUR	Clip microphone	34 EUR
Notebook / price from	127 EUR	Table microphone	34 EUR
DVD	43 EUR	Slide changer	16 EUR
Video cam / price from	83 EUR	Laser pointer	16 EUR
		<i>Insalation / deinstalation</i>	23 EUR

Prices incl. VAT

For extra request we are able to arrange any technical equipment

Prices incl VAT and internet connection

Room rental

Name	Half day rental (max. 4 hours)	Full day rental (4 hours +)
meeting room RIVA	555 EUR	820 EUR
meeting room BOHEMIA	333 EUR	480 EUR
meeting room BENADINA	185 EUR	260 EUR



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Hradební 9, 110 00 Praha 1, Česká republika

Tel.: +420 296 398 100, fax: +420 296 398 233

E-mail: jakub.trapek@clarion-hotels.cz

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PRAGUE OLD TOWN

CONFERENCE PACKAGES

HALF DAY CONFERENCE PACKAGE

(for room rentals max. 4 hours)

package „**BOHEMIA**“ *(III course menu)* **59 EUR** / person
 package „**RIVA**“ *(buffet lunch)* **69 EUR** / person

Price includes:

Half day room rental of the main meeting room
 Basic AV equipment (dataprojector, screen, flipchart)
 Laser pointer with PPT slide switcher
 Conference set (paper and pencil)
 WiFi or WLAN internet connection
 Limitless soft drink consumption
(coffee, tea, mineral water, juices)
 2pc sweet pastry (two kinds)
 Fruit basket with seasonal fruit
 Buffet lunch *or* III course menu
 1 x soft drink or beer included

Price is valid for group of at least **10 participants**

FULL DAY CONFERENCE PACKAGE

(for room rentals 4 hours +)

package „**BOHEMIA**“ *(III course menu)* **67 EUR** / person
 package „**RIVA**“ *(buffet lunch)* **76 EUR** / person

Price includes:

Full day room rental of the main meeting room
 Basic AV equipment (dataprojector, screen, flipchart)
 Laser pointer with PPT slide switcher
 Conference set (paper and pencil)
 WiFi or WLAN internet connection
 Limitless soft drink consumption
(coffee, tea, mineral water, juices)
 2pc sweet pastry (two kinds)
 2pc sandwiches (two kinds)
 Fruit basket with seasonal fruit
 Buffet lunch *or* III course menu
 1 x soft drink or beer included

Price is valid for group of at least **10 participants**



Other services

Accommodation

Parking / places limited

- reservation must be done in advanced

- other possibilities to park we will send for request

Transfers

(AUDI A6, Škoda Superb)

Best price guarantee

30 EUR / 24 hours.

30 EUR

(from the airport / 1 way / 1 car)



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COFFEE BREAKS

*drinks are served limitless during the time of the room rental
sweet pastry or sandwiches are served in ordered times*

<p>Half day coffee break / DRINK (for rentals max. 4 hours) mineral water (sparkling, non-sparkling) coffee, tea selection (black, fruit, green) fruit juice (orange, apple, multi) 8,50 EUR / person</p>	<p>Full day coffee break / DRINK (for rentals 4 hours +) mineral water (sparkling, non-sparkling) coffee, tea selection (black, fruit, green) fruit juice (orange, apple, multi) 11,00 EUR / person</p>
<p>Half day coffee break SNACK (for rentals max. 4 hours) mineral water (sparkling, non-sparkling) tea selection (black, fruit, green) fruit juice (orange, apple, multi) coffee 2pc sweet pastry + fruit basket 13,00 EUR / person</p>	<p>Full day coffee break SNACK (for rentals 4 hours +) mineral water (sparkling, non-sparkling) tea selection (black, fruit, green) fruit juice (orange, apple, multi) coffee 2pc sweet pastry + fruit basket 2pc sandwiches + fruit basket 16,50 EUR / person</p>



Dinner / Lunch GENERAL offer

Lunch -III course menu - for conference participants 20,00 EUR
/ possibility to choose from 3 main courses with vegetarian choice

Lunch / dinner - IV course menu 24,00 EUR

Lunch / dinner - buffet style „CHEF CHOICE“ (from 20 persons) 26,00 EUR

Appetizers

selection of 3 cold starters

Salads

selection of 2 vegetable salads / salad bar with dressings, oils and vinegars

Main courses

Dish with meat with equal side dish

Dish with fish meat or sea fruit

Pasta or vegetarian meal

Desserts

Choice of Czech cheeses

selection of 2 homemade desserts

sliced seasonal fruit

Lunch / dinner - buffet style (from 20 persons) 28,00 EUR

Contact us for bookings and further information on:

e-mail: j.trapek@clarion-hotels.cz

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